

PLEASE PRINT DOCUMENT OUT, SIGN AND RETURN WITH YOUR APPLICATION

Michigan Youth Camp Staff Member Policies

It is most gratifying to know a willing volunteer wants to invest a week of their summer and attend camp as a worker, most commonly known as a 'staff member'. Staff members are valued and a vital part of the overall success of the summer camping programs. Simply put, "we couldn't have camp without you". Below are some simple guidelines to help escort you through the application process. These guidelines will also help answer some other questions you may have regarding age limitations, responsibilities and other issues which are commonly asked by staff members.

I Application Process:

1. Every staff member prospect must fill out an application. You may find one on line at www.micog.com or contact the state office via email or telephone. Each application is thorough and requires information regarding personal data, insurance, back ground check (which is required by law), spiritual relationship, giftedness and much more. You also have an opportunity to request which week(s) and position(s) you would like to volunteer your services.
2. All staff applications are due no later than June 15. This will give the office ample time to complete back ground history of the applicant.
3. A current photograph, preferably wallet size, is requested to be attached to the application. If one is not provided a photo will be taken on site.
4. All applications must be referred by a local Pastor who accepts responsibility for you.

II Age Policy:

General

1. All staff members must be at least two years older than the age of the oldest camper.
2. No staff members shall be less than 16 years of age and your 16th birthday should come before June of the summer you desire to work camp.

Housing Personnel: (Cabin / Dorm Leaders)

1. All housing personnel must be at least 18 but no younger than 21 during Senior High youth camp.
2. You may serve as housing personnel at the age of 16 provided you are at least two years older than the oldest camper and you are serving as an assistant to an adult leader who is at least 18.

Staff members with under-age children

1. We are striving to make accommodations for the entire family while at camp. Underage children are permitted to attend camp providing they not interfere with your responsibilities while working camp.
2. Child care will be provided for under age children such as: play time, nap time, games and other applications to keep them busy.
3. The parents will be responsible to be with their own children during meals and over night accommodations. (i.e.: If you bring your own camper, trailer or tent your children must stay with you at night. If you are a member of housing personnel your children are not permitted to sleep in your room with the older campers at night).
4. We assume no responsibility for underage children while at camp.

III Behavior

Staff members and orientation

1. Orientation is required for every staff member to attend prior to camp. You will be contacted and informed about pre-camp orientation.
2. Staff members are permitted to by-pass orientation with a written consent from the camp director. Special consent is given only in case of sickness, death of loved one or doctors' excuse. All other requests to be dismissed from orientation will be denied.
3. No campers are permitted during orientation. Please make other arrangements for your campers to arrive at camp. We are not responsible for campers who may be on the ground prior to the start of youth camp. All adult staff personnel are in training and cannot attend to the needs of campers.

Subject to dismissal

1. All staff members are required to follow protocol and to carry out responsibilities while working camp. Any staff member failing to follow rules, guidelines, leadership or fails to comply with policies will be dismissed and asked to leave the grounds. A follow up report will be issued to the local Pastor, the State Youth Board, and probation will be subject to the approval of the Board.